



Township of Holland
IN
HUNTERDON COUNTY

61 Church Road
Milford, New Jersey 08848
Phone (908) 995-4847 ext 210
Fax (908) 995-7112

www.hollandtownship.org

Draft Agenda-Business to the extent known

**HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA**

June 17, 2014

MEETING CALLED TO ORDER BY

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on **December 19, 2013** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: May 28, 2014 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

CHECK NUMBER	VENDOR	DESCRIPTION	AMOUNT	TOTAL CHECK
DEVELOPERS ESCROW ACCOUNT				
5741	ELIZABETH C. MCKENZIE	PB HK B24 L 3 13 services 021214-02	1,925.00	
		BOA Spring Mills LLC B6 L62 050114-	175.00	
		PB B6 L41 42 Estate of Anthony Silva	306.25	
		PB HK B24 L 3 13 services 050114 -	306.25	
		BOA Beale B27 L11 050114-053114	525.00	3,237.50
5742	LAW OFFICE OF TODD BO	BOA Garden Solar B6 L62 billings 05	885.00	
		BOA Spring Mills LLC B6 L62 billing	420.00	
		BOA Beale B27 L11 billings 050114-0	465.00	1,770.00
5743	MASER CONSULTING PA	PB HK B24 L3 13 Billings thru Feb 2	4,810.00	
		BOA Silva Estate B6 L 41 and 42 se	455.00	5,265.00
5744	NIN PUBLISHING	PB HK B24 L3 13 resolution	23.67	23.67
5745	VAN CLEEF ENGINEERING	BOA Beale B27 L 11 030114 - 033114	1,391.75	1,391.75
				<u>11,687.92</u>
CLEARING ACCOUNT				
15466	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	12.73	12.73
15467	ALLIED OIL, LLC	Unleaded Gas 87 Oct 255.2 gal	822.18	822.18
15468	Allison M Walsh	Refund for 2014 Background	40.00	40.00
15469	AMAZON.COM, LLC	Combination Locks - CERT Trailer	47.38	47.38
15470	AMERICAN CAMP ASSOCIATION	Camp Training	600.00	600.00

15471	AMERIGAS - CLINTON 7510	Propane for the Municipal Building 30	635.43	635.43
15472	ANIMAL CONTROL SOLUTIONS LLC	2014 Monthly 24 HR Animal Control	735.00	735.00
15473	AQUA NEW JERSEY	Hydrant Fox Hill Qtrly billings D	339.96	339.96
15474	AUSEM SERVICES, LLC	repairs and services	1,574.30	1,574.30
15475	PEPSI-COLA	snack hut beverages	385.00	385.00
15476	BRANNAGH MASONRY, LLC	Repair of step at RRCC	700.00	700.00
15477	Brenda Apgar	2014 Refund Casio Bus Trip	60.00	60.00
15478	BRIDGE STREET SERVICE CENTER	2004 Car Window Control	147.98	
		Vehicle Maintenance	898.00	
		Vehicle Maintenance	125.00	
		Vehicle Maintenance 15-11	221.01	1,391.99
15479	Brittney Mazzetta	Refund for 2014 Background	40.00	40.00
15480	BRUCES MOWER SERVICE	Mower Blade	17.55	17.55
15481	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge	350.00	
		Monthly Toilet Rental Charge	350.00	700.00
15482	Leonard A. LaGuardia	Lifeguard uniform shirts	239.50	239.50
15483	CERTIFIED CHEMICAL COMPANY	Pool supplies	1,131.32	
		community center supplies	258.46	1,389.78
15484	CHERI DEVINO	Refund for Background	80.00	80.00
15485	CHERRY VALLEY TRACTOR SALES	Flail Mower Parts	854.28	854.28
15486	Christopher Wirkus	Refund for 2014 Background	40.00	40.00
15487	CLEMENS UNIFORM	Shop Rags & Mat	21.75	
		Mats for Municipal 051514	40.88	
		Mats for Municipal 0220114 & 041714	80.00	
		Mats for Municipal 052914	40.00	182.63
15488	COLLEEN M. PURSELL	2014 CERT Class Exercise	35.98	35.98
15489	COOPER ALARM SYSTEMS, INC.	Camera in Clerks Office	380.00	380.00
15490	COOPER POWER SYSTEMS	Maintenance Agreement 060114-0531	952.80	952.80
15491	Dashing Valet Dry Cleaning	Dry-cleaning	96.05	
		Dry-cleaning - June 10, 2014	130.70	226.75
15492	DAVIS BUSINESS MACHINES, INC.	Final Overage Billing Mtn chg IR-	105.96	
		Monthly Maintenance Fee IR-C33801	131.97	237.93
15493	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal - May 2014	57.00	57.00
15494	DEPENDABLE FIRE EQUIPMENT CO., INC.	inspection	624.10	624.10
15495	DINGMAN'S DAIRY	snack hut ice cream	338.06	
		Ice Cream for Snack Hut	348.11	686.17
15496	DUTCH MILL MARKET	Shelter	11.86	11.86
15497	ELIZABETH C. MCKENZIE	COAH Affordable Housing rev rules	300.00	300.00
15498	ELIZABETH TOWN GAS	Meter 01061655 Account #920466535	214.95	214.95
15499	EUGENIA FRANZO	Zumba for May	259.40	259.40
15500	EVA VELEZ	Yoga Instructor	330.00	330.00
15501	FINCH FUEL OIL CO, INC	ULSDDYED 2.9047/gal del 060514 16	482.35	
		ULSDDYED 23.0258/gal del 052214 2	832.38	1,314.73
15502	GARDEN STATE HIGHWAY PRODUCTS, INC.	Sign Post Reflectors	490.00	490.00
15503	Garrett Coletti	Refund for 2014 Background Checks	40.00	40.00
15504	GEBHARDT & KIEFER, P.C.	Services 020114-033114 Bethany Ri	368.00	
		Services 010114-033114 general	19,922.11	
		Services 010114 - 033114 Huntington Knolls	4,208.00	
		Services 040114 - 043014 Bethany	48.00	24,546.11
15505	GENERAL CODE, LLC	Annual Maintenance Fee Customer #	1,195.00	
		Supplement No. 6 for 28 Copies of	782.49	1,977.49
15506	Girl Scout Troop 80053	2014 Road Clean Up	500.00	500.00
15507	Global Computer	New Computer RRCC	823.42	823.42
15508	GOTTA HAVE IT	pool supplies	1,455.00	1,455.00
15509	GRAINGER	maintenance and repair	458.68	
		supplies for pool	87.78	
		supplies	104.36	
		Laser, Drum Pads, Batteries	319.48	
		Laser, Drum Pads, Batteries	19.87	990.17
15510	GROENDYKE ASSOCIATES	Bond Renewal for Tax/Sewer #B1133	595.00	595.00
15511	HARRY E. HULTS, JR.	Uniforms (Hults)	28.48	28.48

15512	HOLLAND TOWNSHIP	TRANSFER FUNDS TO HOPEWELL VALLEY	1,500,000.00	1,500,000.00
15513	HOLLAND TOWNSHIP	TRANSFER FUNDS TO HOPEWELL VALLEY	50,000.00	50,000.00
15514	HOLLAND TOWNSHIP	TRANSFER FUNDS TO HOPEWELL VALLEY	75,000.00	75,000.00
15515	HOLLAND TOWNSHIP	TRANSFER FUNDS TO HOPEWELL VALLEY	100,000.00	100,000.00
15516	HOLLAND TOWNSHIP	TRANSFER FUNDS TO HOPEWELL VALLEY	100,000.00	100,000.00
15517	HOLLAND TOWNSHIP	TRANSFER FUNDS TO HOPEWELL VALLEY	1,500.00	1,500.00
15518	HOLLAND TOWNSHIP	TRANSFER FUNDS TO HOPEWELL VALLEY	50,000.00	50,000.00
15519	HOLLAND TOWNSHIP	TRANSFER FUNDS TO HOPEWELL VALLEY	1,000.00	1,000.00
15520	HOLLAND TOWNSHIP	TRANSFER FUNDS TO HOPEWELL VALLEY	1,000.00	1,000.00
15521	HOLLAND TOWNSHIP	TRANSFER FUNDS TO HOPEWELL VALLEY	1,000.00	1,000.00
15522	HOLLAND TOWNSHIP	TRANSFER FUNDS TO HOPEWELL VALLEY	1,000.00	1,000.00
15523	HOLLAND TOWNSHIP	TRANSFER FUNDS TO HOPEWELL VALLEY	1,000.00	1,000.00
15524	HOLLAND TOWNSHIP BOARD OF EDUCATION	Tax Levy	250,000.00	250,000.00
15525	HOLLAND TOWNSHIP CAPITAL ACCOUNT	TRANSFER FUNDS TO HOPEWELL VALLEY	1,500,000.00	1,500,000.00
15526	HOLLAND TOWNSHIP COMMUNITY SENIORS	Recycling Center May Saturdays	225.00	225.00
15527	HOLLAND TWP VOLUNTEER FIRE COMPANY	Donation	17,500.00	17,500.00
15528	Hunterdon Somerset Landscape Group	JUNE INVOICE	3,622.00	3,622.00
15529	IMPERIAL SEAMLESS GUTTER & LEADER C	DPW Gutter Replacement	795.00	795.00
15530	IN THE SWIM	Test Tablets	276.71	276.71
15531	J C CLEANERS	Dry-cleaning - May 2014	54.00	54.00
15532	Jennifer Verdicchio	2014 Refund Summer Camp-extended	250.00	250.00
15533	JERSEY CENTRAL POWER & LIGHT	Account 100 004 556 468 Consumption	348.33	348.33
15534	JERSEY CENTRAL POWER & LIGHT	Account 100 004 557 474 Street Li	75.51	75.51
15535	JERSEY CENTRAL POWER & LIGHT		999.13	
			4.76	1,003.89
15536	JESSICA NEGLIA	Snack Hut Fire Permit	44.00	
		constant contact	50.00	94.00
15537	JUDI HASON	Tai Chi Instructor	64.00	64.00
15538	KEITH GROOGAN	karate April	207.50	
		Karate May	192.50	400.00
15539	KIEFER	lifeguard supplies	430.05	430.05
15540	KRAZY KAT DJ PRODUCTIONS	Pool entertainment	400.00	400.00
15541	L.J. ZUCCA INC. DISTRIBUTORS	Snack Hut/Summer Camp	215.36	215.36
15542	LIFESAVERS, INC.	Camp supplies	126.85	126.85
15543	LUCILLE A. GROZINSKI	PB 060914 meeting court reporter	225.00	225.00
15544	MAILFINANCE	Lease 0307-060614 Lease #H4130114	360.00	360.00
15545	Margaret Purcell	RRCC rental booked and cancelled	200.00	200.00
15546	MASER CONSULTING PA	RRCC Steps Engineering work thru 050414	260.00	
		General Engineering services 04011	357.50	
		RRCC Ice Rink Modifications Eng. services	246.25	
		Charles Road Improvement Engineering services	825.00	
		Rummel Road-Phase 2 Engineering services	227.50	
		2014 Tax Map Changes	390.00	
		Ellis Road-DOT Local aid project	65.00	
		2011 NJDEP MSRP Annual Report Chu	183.75	2,555.00
15547	EDWARD HORSFALL	Computer Services April 2014	350.00	350.00
15548	MELANIE WOROB	Zumba Instructor	139.80	139.80
15549	MELISSA TIGAR	Mileage Reimbursement	63.25	63.25
15550	MEZZA LUNA PIZZA	Shelter Drill	247.36	
		Final CERT Drill	72.00	
		Lunch for summer camp training	200.05	519.41
15551	Micahel Middleton	2014 Refund Casio Bus Trip	60.00	60.00
15552	MICHELLE A VOLLO	Refund for 2014 Background	40.00	40.00
15553	MILFORD SEWER UTILITY	1st Qrt 2013 Cost for Operational	50,000.00	50,000.00
15554	MONINGHOFF APPLIANCE & SUPPLY CORP.	Various Supplies	56.44	
		OEM Keys	7.96	64.40
15555	MORROW & MORROW, LLP	HK B24 L3 13 Litigation 031714-04	5,002.50	5,002.50
15556	NATALIE SCANLAN	Refund for 2014 Background	40.00	40.00
15557	NJ DIV ALCOHOLIC BEVERAGE CONTROL	2014-2015 Liquor License Renewal	12.00	12.00
15558	NJ State League of Municipalities	NJLM Publication Renewal	19.00	19.00
15559	NJN PUBLISHING	TC Ad Budget & Ordinance 2014-7	116.45	

		TC Meeting May 20 2014	16.20	
		TC Mtg Change Notice April 30 201	24.61	157.26
15560	OFFICE DEPOT, INC.	Shelter Supplies	155.38	
		Shelter Drill Supplies	69.68	225.06
15561	ONE CALL CONCEPTS, INC.	One Call Markouts	15.86	15.86
15562	PENTELEDATA	Cable Modem Rental & Support 0424	119.90	
		Cable Modem Rental & Support 0524	119.90	239.80
15563	PERFORMANCE TIRE COMPANY	Equipment Tires	1,387.00	1,387.00
15564	PETER J. DAVIS	Mileage for Perk Test	8.96	8.96
15565	PILATES BY CORRINE, LLC	Pilates Instructor	280.00	280.00
15566	POWERCO, INC.	Handle & Couplings	84.24	84.24
15567	R & L DATACENTERS, INC.	Municipal Payroll	272.16	272.16
15568	RAIN OR SHINE TENT RENTALS	Tents for Camp	675.00	675.00
15569	RARITAN VALLEY DISPOSAL #865	30 Yard Garbage Dumpster	1,020.00	1,020.00
15570	ROBERT F. FITZSIMMONS	Refund for 2014 Background	40.00	40.00
15571	Robert Shortell	2014 Refund Casio Bus Trip	60.00	60.00
15572	Rosalia LaTragna	2014 Refund Casino Bus Trip	60.00	60.00
15573	RTG 2, LLC	Tub Grinder	1,800.00	1,800.00
15574	SAMZIE'S UNIFORMS	Uniforms - Sadusky & Dulmer	3,020.13	
		Uniforms (Gutsick)	331.99	3,352.12
15575	SANICO, INC.	Monthly Billing 1.5 YD RL Cont 1	51.38	
		Monthly Invoice 2 YD FL Cont 1 p	78.57	
		Monthly Billing 1.5 YD RL Cont 1	51.38	
		Monthly Invoice 2 YD FL Cont 1 p	78.57	
		Monthly Invoice 4 YD Cont 1 pu/wk	134.05	393.95
15576	SARAH PARKER-GIVENS	Yoga Instructor	495.00	495.00
15577	Schoolhouse Outfitters LLC	New Tables for Community Center (2,014.16	2,014.16
15578	SERVICE ELECTRIC TELEPHONE CO.	RRCC charges 0514-061414	139.14	139.14
15579	STAPLES BUSINESS ADVANTAGE	Misc. Office Supplies	154.06	
		office supplies	268.41	
		Misc. Office Supplies	411.01	
		Misc. Office Supplies	23.38	856.86
15580	STATEWIDE INSURANCE FUND	Fund Year 2014 Assessments	44,215.65	44,215.65
15581	SUSAN M. BABER, CCR	BOA Court Reporter 052814	225.00	225.00
15582	SYSCO METRO NY LLC	snack hut food	89.63	
		food for snack hut	455.67	
		Food for Snack Hut/Fitness Center	573.00	1,118.30
15583	THE EXPRESS-TIMES	classified ads PT Seasonal Rec	654.00	654.00
15584	The Jayson Company	WATER SOFTENER SYSTEM AT RRCC PER	3,445.00	3,445.00
15585	THERESA VERDI	cleaning	400.00	
		Cleaning	760.00	1,160.00
15586	THOSE JUMPY THINGS	Bounce House for Pool	240.00	240.00
15587	VALLEY AUTO SUPPLY	Battery	109.99	
		Battery & Cable	111.49	
		Plastic Cleaner	18.04	
		Booster Cable	36.99	276.51
15588	VERIZON	PD 051614 - 062514	460.71	
		Recycling 052614 - 062414	83.74	
		DPW 052614 - 062514	195.00	
		Sewer 052614 - 062514	29.09	
		PW 042614 - 052514	10.00	
		MB 052614 - 062514	1,010.58	1,789.12
15589	VERIZON WIRELESS	Cell Phones/Air Cards - May 2014	484.90	
		Cell Phones/Air Cards - May 2014	38.01	522.91
15590	VIKING TERMITE & PEST CONTROL, INC.	Monthly Pest Control RRCC Grandstands	52.00	
		Monthly pest control municipal building	70.00	
		Monthly Pest control RRCC	96.00	
		Monthly Pest RRCC-May	96.00	
		Monthly Pest Bethany House & 2 Co	119.00	
		Monthly Pest Control RRCC Grandstands	52.00	
		Monthly Pest Bethany House & 2 Co	119.00	

		Treatment for Bees at Grandstand	107.00	711.00
15591	VIKING TERMITE & PEST CONTROL, INC.	Monthly pest control municipal building	70.00	
		Monthly Pest Control Spring Mills	58.00	128.00
15592	WATER SAFETY PRODUCTS, INC.	Sunscreen for pool for sale	265.00	265.00
				<u>3,833,323.17</u>

CURRENT FUND		
BUDGET AND APPROPRIATION RESERVES	398,672.31	
GRANT FUND		
BUDGET AND APPROPRIATION RESERVES	595.01	
GENERAL CAPITAL FUNDS		
BUDGET AND APPROPRIATION RESERVES	1,743.75	
SEWER FUND		
BUDGET AND APPROPRIATION RESERVES	50,053.72	
ANIMAL CONTROL		
BUDGET AND APPROPRIATION RESERVES	758.38	
ESCROW		
ESCROW FUNDS	11,687.92	
TOTAL CHECKS ISSUED		<u>463,511.09</u>
TRANSFER TO HOPEWELL VALLEY COMMUNITY BANK		
CURRENT FUND	1,500,000.00	
TAX COLLECTOR	1,000.00	
CLEARING	1,000.00	
PAYROLL	1,000.00	
GRANTS	50,000.00	
OTHER TRUST	75,000.00	
GENERAL CAPITAL	1,500,000.00	
SEWER OPERATION	100,000.00	
SEWER COLLECTION	1,000.00	
SEWER CAPITAL	100,000.00	
ANIMAL CONTROL	1,500.00	
HOUSING REHAB	50,000.00	
RECREATION TRUST	1,000.00	
		<u>3,381,500.00</u>
		<u>3,845,011.09</u>

REMINDER/ANNOUNCEMENT-Mayor Roselle announced

PRESENTATION

-Engineer Rick Roseberry-Waste Water Management Plan

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION-Approval of updated 2014 Riegel Ridge Community Pool staff list and salaries
Highlighted names are additions.

RESOLUTION

Approval of updated Staff and 2014 Salaries for the Riegel Ridge Community Pool

WHEREAS, on May 6, 2014 the Holland Township Committee adopted a Resolution establishing the 2014 salaries for the Riegel Ridge Community Pool; and

WHEREAS, on May 28, 2014 the Holland Township Committee adopted a Resolution approving the updated version of the 2014 salaries for the Riegel Ridge Community Pool

WHEREAS, it has been determined that two salaries (highlighted) were calculated incorrectly.

NOW THEREFORE BE IT RESOLVED, by the Holland Township Committee, Township of Holland in the County of Hunterdon, New Jersey that the following 2014 Salaries are established for the employees of the Riegel Ridge Community Pool.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Resignation received from Recycling Center employee, Daniel Bellick effective June 22, 2014

-Approval of Raffle Application: (To be held 10/11/2014 7:00-11:00 p.m. at Whispering Pines Banquet Hall)

Application for Raffle 2014-3 **Holland Township Volunteer Fire Co.** [On-premise draw raffle awarding cash-50/50]

-Approval to attend League of Municipalities Conference November 18-20, 2014
CFO Reese (50% will be reimbursed by Alexandria), Mayor Roselle, Deputy Mayor Bush, Committeemen Vogel, Scheibener & Krov, Municipal Clerk Miller, DPW Superintendent Turdo, Police Chief Harris

Date	Host	Subject	Cost
11/18/2014-11/20/2014	NJ League of Municipalities	Annual Conference	Hotel \$89/night
“	“	Conference fee	Approx. \$60/each

-RESOLUTION-to Hire 2014 Summer Camp Staff

RESOLUTION

Authorization to hire the following seasonal part-time
Summer Camp Staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of seasonal part-time Summer Camp Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, these employees will be hired as “at will” seasonal part-time Summer Camp employees; and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

WHEREAS, these employees may be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of these background checks have been received, these employees will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time Summer Camp Staff contingent on favorable results of all required background checks, effective June 1, 2014.

BE IT FURTHER RESOLVED THAT the schedule of pay rates is in accordance with the Township Ordinance 2014-1.

-RESOLUTION-Hiring William Faber Seasonal Department of Public Works employee

RESOLUTION

Authorization to hire William Faber as Seasonal
Department of Public Works employee

WHEREAS, the Township Committee of the Township of Holland presently requires the services of a Seasonal Department of Public Works employee, and

WHEREAS, there are sufficient funds available in the General Operations Municipal Budget at present to pay for this employee, and

WHEREAS, Mr. Faber was employed as a part-time Buildings and Grounds employee with an impeccable employment history, but was laid off in May 2014 due to budget cuts, and

WHEREAS, this employee will be hired as an at-will employee, working from his start date thru October 31; and

WHEREAS, this employee will not be eligible for health benefits; paid holidays, paid sick leave or paid vacation time, and

WHEREAS, this employee will be required to attend and pass all required safety training, must wear all required safety equipment and must abide by all safety policies including all Lock Out-Tag Out Programs; and

WHEREAS, the Township will furnish safety equipment required for the tasks, (all of which must be worn when the task requires such use); and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will work up to 40 hours per week from June 2014-November 2014; and

WHEREAS, this employee will be under the supervision of the Department of Public Works Supervisor Alan Turdo while working as a Seasonal Department Public Works employee, and

THEREFORE, IT IS HEREBY RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that William Farber will be hired effective June 17, 2014 as an At-Will Seasonal Department of Public Works at the 2014 salary of **\$12.00 per hour**

-RESOLUTION-hiring Jordan Fowlin Seasonal Department of Public Works employee

RESOLUTION

Authorization to hire Jordan Fowlin as Seasonal
Department of Public Works employee

WHEREAS, the Township Committee of the Township of Holland presently requires the services of a Seasonal Department of Public Works employee, and

WHEREAS, there are sufficient funds available in the General Operations Municipal Budget at present to pay for this employee, and

WHEREAS, this employee will be hired as an at-will employee, working from his start date thru October 31; and

WHEREAS, this employee will not be eligible for health benefits; paid holidays, paid sick leave or paid vacation time, and

WHEREAS, these employees may be required to submit to all background checks required for their position, and

WHEREAS, this employee will be required to attend and pass all required safety training, must wear all required safety equipment and must abide by all safety policies including all Lock Out-Tag Out Programs; and

WHEREAS, the Township will furnish safety equipment required for the tasks, (all of which must be worn when the task requires such use); and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will work up to 40 hours per week from June 2014-November 2014; and

WHEREAS, this employee will be under the supervision of the Department of Public Works Supervisor Alan Turdo while working as a Seasonal Department Public Works employee, and

THEREFORE, IT IS HEREBY RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Jordan Fowlin will be hired effective June 17, 2014 as an At-Will Seasonal Department of Public Works at the 2014 salary of **\$12.00 per hour**

-RESOLUTION-Emergency Management Grant

RESOLUTION-

Authorizing the Township of Holland Office of Emergency Management to Accept Funds from a Sub-grant Award of the Federal Fiscal Year 2013 of Emergency Management Agency Assistance Program Funding and authorizing the Chief Financial Officer of the Township of Holland to Amend the Budget and Certify the Availability of Funds

WHEREAS, the Township of Holland, Office of Emergency Management has been awarded a grant from the Emergency Management Agency Assistance Sub-grant Program ("EMAA") offered through the New Jersey State Police Office of Emergency Management Agency, and

WHEREAS, these grants are available to successful applicants and are funded through the FY2013 Emergency Management Performance Grant for the dates of July 1, 2013 through June 30, 2014; and

WHEREAS, the Sub-grant, consisting of a total amount of \$10,000.00 (including \$5,000.00 Federal Award and \$5,000.00 Local Matching Funds) which the Township of Holland Office of Emergency Management will satisfy with the Office of Emergency Management's existing salaries and wages.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that the Holland Township Mayor, the Holland Township Chief Financial Officer and the Holland Township Emergency Management Coordinator are hereby authorized to sign the required Grant Applications/Sub-grant Award Documents with the New Jersey State Police, Office of Emergency Management.

BE IT FURTHER RESOLVED, that the Holland Township Chief Financial Officer is authorized to amend the 2014 Budget and to certify available funds.

BE IT FINALLY RESOLVED, that copies of this Resolution shall be forward to the New Jersey State Police Office of Emergency Management, the Hunterdon County Office of Emergency Management; the Director of the Division of Local Government Services; the Township of Holland Office of Emergency Management, and the Township of Holland Chief Financial Officer.

-RESOLUTION: Liquor License Renewal Oak Hill Golf Club Inc.

RESOLUTION

**Renewal of Club Liquor License for the 2014-2015 Licensing Year
Oak Hill Golf Club
License # 1015-31-004-001**

WHEREAS, a renewal application for a club license has been submitted by the Oak Hill Golf Club Inc., license number 1015-31-004-001

WHEREAS, all appropriate fees have been submitted by the licensee and

WHEREAS, a current membership list has been submitted by the licensee, and

WHEREAS, the Holland Township Police Department completed an investigation on May 28, 2014 and found there to be no violations and

WHEREAS, the Township Committee has reviewed and considered this application, and

WHEREAS, a valid 2014 Alcoholic Beverage Retail Licensee Clearance Certificate for this establishment, with a renewal date of May 16, 2014, has been received by the Municipal Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the Township of Holland, County of Hunterdon, that this renewal be granted for the licensing year 2014-2015.

-RESOLUTION: Liquor License Renewal-Farmers Sportsman Club

RESOLUTION

Renewal of Club Liquor License for the 2014-2015 Licensing Year

**Farmers Sportsman Club
License #1015-31-003-001**

WHEREAS, a renewal application for a club license has been submitted by the Farmer's Sportsman Club Inc., license number 1015-31-003-001 and

WHEREAS, all appropriate fees have been submitted by the licensee, and

WHEREAS, a current membership list has been submitted by the licensee, and

WHEREAS, the Holland Township Police Department completed an investigation on June 4, 2014 and found there to be no violations, and

WHEREAS, the Township Committee has reviewed and considered this application, and

WHEREAS, a valid 2014 Alcoholic Beverage Retail Licensee Clearance Certificate for this establishment, with a renewal date of May 16, 2014, has been received by the Municipal Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the Township of Holland, County of Hunterdon, that this renewal be granted for the licensing year 2014-2015.

**-RESOLUTION: Liquor License Renewal-Farmhouse Inn
RESOLUTION**

**Renewal of Plenary Retail Consumption Liquor License for the 2014-2015 Licensing Year
Farmhouse Inn License Vincent James Jiovino Jr.
#1015-33-001-004**

WHEREAS, a renewal application for a plenary retail consumption license has been submitted by Farmhouse Inn License number 1015-33-001-004, and

WHEREAS, all appropriate fees have been submitted by the licensee, and

WHEREAS, the Holland Township Police Department completed an investigation on May 27, 2014 and found there to be no violations, and

WHEREAS, the Township Committee has reviewed and considered this application, and

WHEREAS, a valid 2014 Alcoholic Beverage Retail Licensee Clearance Certificate for this establishment, with a renewal date of May 16, 2014 has been received by the Municipal Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the Township of Holland, County of Hunterdon, that this renewal be granted for the licensing year 2014-2015.

**-RESOLUTION: Liquor License Renewal-Holland Liquor
RESOLUTION**

**Renewal of Plenary Retail Distribution Liquor License for the 2014-2015 Licensing Year
Holland Liquor License
#1015-44-002-005**

WHEREAS, a renewal application for a plenary retail distribution license has been submitted by Holland Liquors, Inc. license number 1015-44-002-005, and

WHEREAS, all appropriate fees have been submitted by the licensee, and

WHEREAS, the Holland Township Police Department completed an investigation on, May 27, 2014 and found there to be no violations, and

WHEREAS, the Township Committee has reviewed and considered this application.

WHEREAS, a valid 2014 Alcoholic Beverage Retail Licensee Clearance Certificate for this establishment, with a renewal date of May 16, 2014, has been received by the Municipal Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the Township of Holland, County of Hunterdon, that this renewal be granted for the licensing year 2014-2015

-RESOLUTION-Approval to hold fireworks display during Community Day

RESOLUTION
Approval of Fireworks Display

WHEREAS, the Holland Township Parks & Recreation Commission desires to have fireworks display at its Community Day held for the first time at the Riegel Ridge Community Center on September 6, 2014 (rain date September 7, 2014.)

THEREFORE, IT IS HEREBY RESOLVED the Holland Township Committee does hereby approve this fireworks display for this Community Day.

-RESOLUTION-Insertion of a Special Item of Revenue in the Budget

RESOLUTION
Insertion of a Special Item of Revenue in the Budget

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Holland has received cash in the amount of \$14,588.09 from the State of New Jersey, Solid Waste Administration, for the 2014 Clean Communities Grant and wishes to amend the 2014 Budget to include as revenue.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that they hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2014 in the sum of \$14,588.09

Which is now available as a revenue from:

Miscellaneous Revenues:

Special Item of General Revenue Anticipated
With Prior Written Consent of the Director of the
Division of Local Government Services:

State and Federal Revenues Off-set with

Appropriations:

State of New Jersey Solid Waste Administration
2014 Clean Communities Grant

BE IT FURTHER RESOLVED that the sum of \$14,588.09

Be and the same is hereby appropriated under the caption of:

General Appropriation

(a) Operations Excluded from CAPS

State and Federal Programs Off-set by
Revenues:

State of New Jersey –
Solid Waste Administration
2014 Clean Communities Grant

BE IT FINALLY RESOLVED, that the Township Clerk forward two certified copies of this resolution to the CFO for submission to the Director of Local Government Services for approval.

-DRAFT ORDINANCE—Possible Introduction/First Reading-Unfit Buildings

Second reading and Public Hearing set for _____

ORDINANCE 2014-_____

**ADDING A CHAPTER ENTITLED “BUILDINGS, UNFIT” OF THE GENERAL
ORDINANCES OF THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, AND
THE STATE OF NEW JERSEY**

WHEREAS, periodically property owners have abandoned their property or have permitted their property to become structurally or aesthetically compromised, which affects the health, safety and welfare of residents and visitors of the Township; and

WHEREAS, pursuant to N.J.S.A. 40:48-2.5, the governing body is authorized to introduce an ordinance for the repair, closure, or demolition of unsafe buildings unfit for human habitation or occupancy; and

WHEREAS, Mayor and Committee of the Township of Holland has determined that it is in the best interests of the Township to regulate unfit buildings within the Township.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Committee of the Township of Holland, the County of Hunterdon, that Chapter ____ entitled “Buildings, Unfit” of the Code of the Township of Holland (“Code”) is hereby added as follows:

SECTION 1. A Chapter of the Code of the Township of Holland entitled “Buildings, Unfit” is hereby added as follows:

§___-1. Enforcement and administration.

A. The Construction Code Official of the Township is hereby designated as the officer to exercise the powers prescribed by this chapter and he shall serve in such capacity without any additional salary.

B. The Mayor and Committee, as an agency of the Township or its designee, are authorized to administer this chapter, and the words “administrative authority” as used in this chapter shall refer to the Mayor and Council of the Township of Holland.

§___-2. Determination of unfitness.

For the purpose of this chapter, the Construction Code Official may determine that a building is unfit for human habitation, occupancy or use if he finds that conditions exist therein which are dangerous or injurious to the health or safety of occupants or users of such building, the occupants or users of neighboring buildings or other residents or visitors of the Township. Such conditions may include the following, without limiting the generality of the foregoing: defects therein increasing the hazards of fire, accident or other calamities; lack of adequate ventilation, light or sanitary facilities; dilapidation; disrepair; structural defects or uncleanness; noncompliance with New Jersey State Housing Code.

§___-3. Complaints.

Whenever a petition is filed with the Construction Code Official by a public authority as defined in N.J.S.A. 40:48-2.4 or by at least five residents of the Township, charging that any building is unfit for human habitation, occupancy or use, or whenever it appears to the Construction Code Official (on his own motion) that any building is unfit for human habitation, occupancy or use, he shall, if his preliminary investigation discloses a basis for such charges, issue and cause to be served upon the owner of and parties in interest in such building a complaint stating the charges in that respect and containing a notice that a hearing shall be held before the Construction Code Official at a place therein fixed not less than seven (7) days nor more than thirty (30) days after the serving of the complaint. The owner and parties in interest shall be given the right to file an answer to the complaint and to appear in person or otherwise and give testimony at the time and place fixed in the complaint. The rules of evidence prevailing in courts of law or equity shall not be controlling in hearings before the Construction Code Official.

§___-4. Order to abate or demolish.

A. If after notice and hearing, as provided above, the Construction Code Official determines that the building under consideration is unfit for human habitation, occupancy or use, he shall state in writing his findings of fact in support of such determination and shall issue and cause to be served upon the owner thereof and parties in interest an order:

- i. requiring the repair, alteration or improvement of the building to be made by the owner within a reasonable time, which shall be set forth in the order, or, at the option of the owner, to vacate or to have the building vacated and closed within the time set forth in the order.

ii. If the building is in such condition as to make it dangerous to the health and safety of persons on or near the premises and the owner fails to repair, alter or improve the building within the time specified in the order, the owner shall remove or demolish the building within a reasonable time as specified in the order of removal.

B. If the owner fails to comply with an order to repair, alter or improve, or, at the option of the owner, to vacate and close the building, the Construction Code Official may cause such building to be repaired, altered or improved, or to be vacated and closed; and the Construction Code Official may cause to be posted on the main entrance of any building so closed a placard with the following words: "This building is unfit for human habitation or occupancy or use; the use or occupation of this building is prohibited and unlawful."

C. If the owner fails to comply with an order to remove or demolish the building, the Construction Code Official may cause such building to be removed or demolished or may contract for the removal or demolition thereof after advertisement for and receipt of bids therefor.

D. If the building is removed or demolished by the Construction Code Official, he shall sell the materials of such building. There shall be credited against the cost of removal or demolition thereof, including the clearance and, if necessary, leveling of the site, the proceeds of any sale of such materials or any sum derived from any contract for the removal or demolition of the building. If there are no such credits, or if the sum total of such costs exceeds the total of such credits, a detailed statement of the aforesaid costs and the amount so due shall be filed with the Municipal Tax Assessor or other custodian of the records of tax liens and a copy thereof shall be forthwith forwarded to the owner by certified mail. If the total of the credits exceeds such costs, the balance remaining shall be deposited in the Superior Court by the Construction Code Official, shall be secured in such manner as may be directed by such Court and shall be disbursed according to the order or judgment of the Court to the persons found to be entitled thereto by final order or judgment of such Court, provided that nothing in this section shall be construed to impair or limit in any way the power of the Township to define and declare nuisances and to cause their removal or abatement, by summary proceedings or otherwise. Any owner or party in interest may, within 30 days from the date of the filing of the lien certificate, proceed in a summary manner in the Superior Court to contest the reasonableness of the amount of the accuracy of the costs set forth in the municipal lien certificate.

§____-5. Costs to become a lien.

The following costs shall become a municipal lien against the real property upon which such cost was incurred:

A. The cost of the filing of legal papers, expert witness fees, search fees and advertising charges incurred in the course of any proceeding taken under this chapter determined in favor of the Township; and

B. The cost of such repairs, alterations or improvements or of vacating and closing or removal or demolition, if any, or the amount of the balance thereof remaining after deduction of the sum, if any, realized from the sale of materials derived from such building or from any contract for removal or demolition thereof.

§____-6. Service of complaints or orders.

Complaints or orders issued by the Construction Code Official pursuant to this chapter shall be served upon persons either personally or by certified mail, but if the whereabouts of such persons is unknown and cannot be ascertained by the Construction Code Official in the exercise of reasonable diligence, and the Construction Code Official makes an affidavit to that effect, then the serving of the complaint or order upon such persons may be made by publishing it once in a newspaper having circulation in the Township. A copy of the complaint or order shall be posted in a conspicuous place on the premises affected by the complaint or order and copy shall be recorded or lodged for record with the Hunterdon County recording officer.

§____-7. Powers of Construction Code Official.

The Construction Code Official is authorized and empowered to exercise such powers as may be necessary or convenient to carry out and effectuate the purposes and provisions of this chapter, including the following, in addition to others herein granted:

A. To investigate the dwelling conditions in the Township in order to determine which dwellings are unfit for human habitation.

B. To administer oaths, affirmations, examine witnesses and receive evidence.

C. To enter upon premises for the purpose of making examination, provided that entry is made in such manner as to cause the least possible inconvenience to the persons in possession.

D. To appoint and fix the duties of such officers, agents and employees as he deems necessary to carry out the purposes of this chapter.

E. To delegate any of his functions and powers under this chapter to such officers and agents as he may designate.

§____-8. Demolition permit required.

The owner of any building located within the limits of the Township who desires to demolish it pursuant to an order issued under this chapter shall first obtain a permit for that purpose from the Construction Code Official and pay a fee as provided for in Chapter **83**, Fees, for each building or structure to be demolished. The fee shall be paid prior to the issuance of any such permit.

SECTION 2. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4. This Ordinance shall take effect upon final passage and publication according to law.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC

ADJOURN at _____

DRAFT AGENDA